

Risk Management

Risk Management Standard - extract from NDIS Practice Standards: Verification Module.

Outcome: Risks to participants, workers and the provider are identified and managed.

To achieve this outcome, the following indicators should be demonstrated:

A documented system that effectively manages work health and safety risks is in place, and is relevant and proportionate to the size and scale of the provider and the scope and complexity of supports.

- Appropriate insurance is in place, including professional indemnity, public liability and accident insurance.

1. ELIZABETH MACKNEY has a Risk Management System that includes policies for managing WHS and wider risks - refer to attached Risk Management Policy and Safe Practice and Environment Policy.
2. Management of privacy is supported by ELIZABETH MACKNEY's Privacy and Information Management Policy.
3. A Community Safety Checklist has been developed to assist the safety of ELIZABETH MACKNEY and the participant when working in the community.
An In-Rooms Safety Checklist has been developed to assist the safety of ELIZABETH MACKNEY and the participant when delivering services in rooms.
4. Risks to participant and ELIZABETH MACKNEY related to the delivery of services are explained throughout the course of the therapy program and management strategies and their outcomes are documented in session reports.
5. Participants and their appointed decision makers have the opportunity to discuss the risks associated with achieving their goals and can determine if they want to proceed with the planned supports or explore alternative intervention as per a participant-led program and outlined in Service Delivery Model (refer to Human Resource Management attachments).
An annual audit of participants' goal attainment is undertaken as part of their music therapy program review for NDIS plan review – see template.
6. Policies, procedures and forms will be reviewed annually and dates of reviews noted on footer of document and in Elizabeth Mackney's Provider Profile.
7. ELIZABETH MACKNEY has appropriate insurances in place – see Provider Profile.

